



# FIGTREE PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION MEETING MINUTES AGM Tuesday 16th March, 2021

Anu Stevens opened the meeting at 6.30 pm.

**Present:** Anu Stevens, Jasmine Campbell, Allanah Smyth, Emma Clayton, Natalie Campbell, David Stuart, Alicia Williams, Bec Cavanaugh,

**Apologies:** Lincoln Turner, Sheree Springhetti

## **Paid members List**

Jasmine

Anu

Allanah

Alicia

David

Natalie

Emma

Bec

Sheree

Acceptance of previous AGM meetings 18<sup>th</sup> of August 2020 – moved by Alicia and seconded by Jasmine

## **President's Report - Lincoln Turner in absentia**

Welcome everyone to the Figtree Public AGM - We are grateful for you taking the time and effort to come along and take an active role in the direction the school takes. Before we hand over to Relieving Principal Tina Duffield to dissolve the incumbent executive so we can elect a new one I would like to acknowledge the following contributions.

For all P&C members who have volunteered their time in the past 12 months thank-you very much for your contribution.

Ashley Boyle as the Canteen Coordinator, Scheduler & now Buyer. you make a massive contribution to the school and the fact there is little to no escalation is testament to the professionalism and contribution you bring to those roles.

To Paulette for the uniform shop, whilst everyone else ramped down due to social distancing, you ramped up and had to implement a whole new way of processing and delivering orders to the 300+ students in our school. We are extremely grateful for your contribution.

Anu and Sheree for fulfilling the Vice President Roles, you have been called upon over the past 12 months to support and I appreciate that. For sheree, the Fund-Raising Subcommittee chair is a difficult role and whilst many hands make light work, it still requires skill and coordination to execute, and maintaining the momentum throughout 2020 has been demonstrated in 2021.

Jasmine thankyou for taking on the role of secretary, I feel the transition has been seamless and you have ensured all P&C members have stayed informed through online and in person means and haven't missed anything, thank you for your contribution

Finally, To Alica, there have been many great contributors to the P&C over the years the best of whom have only recently retired like Amanda Hubert or Nicole Castrissios to name a few. But your contribution over that same period of time stands equally with those members and I hold it in the highest regard. Your contribution will be sorely missed both behind the scenes in treasury and front a centre at all of the events we have hosted and the school as well.

I am obviously resigning to the Work and Study commitments and I wish the incoming executive committee all the very best for the future.

many thanks, Lincoln

### **Treasurer's Report**

Alicia gave a summary of notable income and expenditures from 2020 and explained how COVID impacted money raised.

### **All Positions Declared Vacant**

Meeting handed to Relieving Principal Tina Duffield and all positions declared open.

Nomination for president – Anu was nominated and accepted

Nomination for Secretary – Jasmine was nominated and accepted

Nominations for treasurer- no nominations. Position to be advertised. Alicia to act as Treasurer until role can be filled

Nomination for Vice Presidents- Emma and David were nominated and accepted

All positions declared filled.

Nomination for Fund Raising committee- Sheree was nominated in her absence and had confirmed via email prior to the AGM that she would be happy to continue this role .

Canteen Coordinator - Ash was nominated and accepted

Canteen Banker - Emma to fulfil this role

Uniform Shop - will continue to be managed by Paulette

Business Arising - Audit of financials to be completed by Lynelle Cox. This must be organised.

AGM Closed 6.54PM