



**FIGTREE PUBLIC SCHOOL**  
**PARENTS & CITIZENS ASSOCIATION MEETING MINUTES**  
**AGM Tuesday 18<sup>th</sup> of August 2020, Remote Meeting**

Lincoln Turner opened the meeting at 6.36 pm.

**Present:** Anu Stevens, Sheree Springhetti, Melissa Harding, Lincoln Turner, Jasmine Campbell, , Allannah Smyth, Emma Clayton, Eva Thompson, Nicole Castrissios, Arthur Castrissios

**Apologies:** Eva

**Paid members List**

Jasmine

Sheree

Arthur

Nicole

Allannah

Anu

Acceptance of previous AGM meetings 19<sup>th</sup> of March 2019 – moved by Anu and seconded by Arthur.

**President's Report**

Lincoln read his President's Report and it was then tabled.

It was moved by Arthur and seconded by Sheree that the President's Report be accepted.

**Treasurer's Report**

Arthur gave a summary of notable income and expenditures from 2020 and provided the audited accounts. It was moved by Lincoln and seconded by Sheree that the Treasurer's Report be accepted. Carried.

**All Positions Declared Vacant at 6.38pm**

Meeting handed to Mel and all positions declared open.

Nomination for president – Alicia nominated Lincoln, seconded by Arthur

Nomination for Secretary – Allannah nominated Anu, Anu declined. Anu nominated Jasmine and seconded by Lincoln. Jasmine accepted the role.

Nominations for treasurer- Sheree nominated Alicia. Alicia declined. No other nomination and discussion about the requirements of the role including the short nature of the role due to complete in March. Alicia accepted the role based on it being short term.

Nomination for Vic President- Anu nominated by Jasmine and seconded by Arthur.

Sheree nominated by Anu and seconded by Alicia.

All positions declared filled.

Nomination for Fund Raising committee- Sheree self nominated and seconded by Jasmine.

Canteen Buyer and Banker – Lincoln, as this is not an elected role, we can cross that bridge when we get there as there is no progress in these roles until COVID clears up. This means we can have those roles vacant until things change.

Mel- confirmed these positions will remain vacant at this stage.

Thank you very much to all the executive team for last year with special mention to Arthur and Nicole. Arthur and Nicole have

Lou and Teresa have had very active roles over a number of years and we would like to thank you for their outstanding service and dedication over the years.

Arthur reported that all the accounts have been audited by an external auditor and Tendered Financial reports for 2020- see attached.

Arthur- Thank you very much who has worked in the decade that I have been around, it has been a pleasure.



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Lincoln-For the Wishlist we had previously committed to donating \$15000. Arthur confirmed we are still in a financial position to proceed.

Outgoing Secretary	Anu Stevens	Incoming Secretary	Jasmin Campbell
Outgoing Treasurer	Arthur Castrissios	Incoming Treasurer	Alicia Williams
Outgoing President	Lincoln Turner	Incoming President	Lincoln Turner
Outgoing Vice President	Sheree Springhetti	Incoming Vice President	Sheree Springhetti
Outgoing Vice President	Alicia Williams	Incoming Vice President	Anu Stevens

**Meeting closed and General meeting commenced.**

## Summary of 01-07-2019 to 30-06-2020

	Income	Expenditure	Profit & Loss
01/7/2019 to 31/12/2019	\$43,003.29	\$54,689.28	-\$11,685.99
01/01/2020 to 30/06/2020	\$11,228.00	\$16,503.67	-\$5,275.67
<b>Grand Total</b>	<b>\$54,231.29</b>	<b>\$71,192.95</b>	<b>-\$16,961.66</b>



Y-T-D Profit and Loss Statement 2019/20

Cashbook 01-07-19 to 31-12-19

Starting Balance \$ 41,964.91

	Income	Expenditure	Profit/Loss	Comments
<b>Profit transferred from Canteen 2018</b>	\$0.00	\$0.00	\$0.00	Not in this reporting period
<b>P &amp; C Member Contribution</b>	\$0.00	\$0.00	\$0.00	\$0.50 per member - paid in March AGM (does not fall into this section of the year)
<b>Wishlist School Distribution</b>	<b>\$0.00</b>	<b>\$24,877.27</b>	<b>-\$24,877.27</b>	Total Funds Spent up to 30-6-2019 is \$24,432.26
15 Computer note books and trolleys				
New Reading Material	\$0.00	\$2,041.34	-\$2,041.34	
Stage 2 Reading Resources	\$0.00	\$6,835.93	-\$6,835.93	
New playground Markings	\$0.00	\$6,000.00	-\$6,000.00	
Basketball refurbishment	\$0.00	\$10,000.00	-\$10,000.00	
<b>Community Building Partnership Grant</b>	\$0.00	\$937.84	-\$937.84	\$17,710.84 spent in 2018/2019
<b>P &amp; C Federation Fee</b>	\$0.00	\$682.00	-\$682.00	Annual fee to P&C federation which must be paid
<b>School Banking Scheme - Bank Interest</b>	\$295.00	\$0.00	\$295.00	Two deposits (\$170, \$125)
<b>Uniform Shop</b>	\$12,448.00	\$15,619.84	-\$3,171.84	
<b>Fundraising Activities</b>	\$30,260.29	\$12,572.33	\$17,687.96	
Fathers Day Stall	\$1,878.95	\$607.00	\$1,271.95	
Trivia Night	\$5,410.20	\$1,239.48	\$4,170.72	
Twilight Carnival night	\$27,499.65	\$14,019.05	\$13,480.60	
Pie Drive	\$1,654.10	\$1,197.50	\$456.60	

<b>Total</b>	<b>\$43,003.29</b>	<b>\$54,689.28</b>	<b>-\$11,685.99</b>
		<b>Cash Book Difference</b>	<b>-\$11,685.99</b>

closing balance 31-12-19	<u>\$30,278.92</u>
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## Y-T-D Profit and Loss Statement



Opening Balance of Cashbook - 01/01/19

**\$30,278.92**

	<u>Income</u>	<u>Expenditure</u>	<u>Profit/Loss</u>	<u>Comments</u>
<b>Profit transferred from Canteen 2019</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	No transfer from 2019 funds due to no AGM held in March 2020 as a result of COVID-19
<b>P &amp; C Member Contribution</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	\$0.50 per member. March 2020 AGM postponed due to COVID-19
<b>Wishlist School Distribution</b>		<b>\$3,223.27</b>	<b>-\$3,223.27</b>	
15 Computer note books and trolleys		\$0.00	\$0.00	
New Reading Material	\$0.00	\$2,547.20	-\$2,547.20	
Stage 2 Reading Resources	\$0.00	\$676.07	-\$676.07	
<b>Community Building Partnership Grant</b>		<b>\$739.16</b>	<b>-\$739.16</b>	Included in miscellaneous expenses
<b>P &amp; C Federation Fee</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	Annual fee that must be paid to P&C federation (to be Paid in August 2020)
<b>School Banking Scheme - Bank Interest</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	3 deposits (\$130, \$85, \$100) - \$215 reported as Miscellaneous income
<b>Uniform Shop</b>	<b>\$10,913.00</b>	<b>\$12,477.09</b>	<b>-\$1,564.09</b>	
<b>Lunch Wallets</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Fundraising Activities</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	No events due to COVID-19
<b>Miscellaneous income/expenses</b>	<b>\$215.00</b>	<b>\$803.31</b>	<b>-\$588.31</b>	\$739.16 expense as final part of CBP2018 grant; \$64.15 expense for P&C Parent Welcome BBQ
<b>Outstanding Sports Contribution (state)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

<b>Total</b>	<b>\$11,228.00</b>	<b>\$16,503.67</b>	<b>-\$5,275.67</b>	
		<b>Cash Book Difference</b>	<b>-\$5,275.67</b>	

			<u>\$25,003.25</u>	
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<b>Grand Total (2019/2020)</b>	<u><b>\$54,231.29</b></u>	<u><b>\$71,192.95</b></u>	<u><b>-\$16,961.66</b></u>	
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<b>Closing Balance of Cashbook - 30/06/20</b>			<u><b>\$25,003.25</b></u>	
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**FIGTREE PUBLIC SCHOOL - P & C**  
**Annual Income and Expenditure Report 2019**

**Income**

Transfer from Canteen	\$7,000.00
P& C Member Contribution	\$8.60
Fundraisers	\$34,933.79
Uniform Shop	\$29,220.75
Bank Interest	\$235.00
Miscellaneous	\$19,068.75

**Total Income for 2019**

**\$90,466.89**

**Expenditure**

Fundraisers	\$13,793.13
Uniform Shop	\$36,906.11
Sports Contributions	\$0.00
Wishlist School Distribution	\$67,958.21
P & C Federation Fees	\$682.00
Miscellaneous	\$0.00

**Total Expenditure for 2019**

**\$119,339.45**

**Loss For 2019**

**-\$28,872.56**