



FIGTREE PUBLIC SCHOOL
PARENTS & CITIZENS ASSOCIATION MEETING MINUTES
Tuesday 16th of June 2020, Remote Meeting

Lincoln Turner opened the meeting at 7.08 pm.

Present: Anu Stevens, Sheree Springhetti, Melissa Harding, Lincoln Turner, Jasmine Campbell, Nicole Castrissios, Eva Thompson, Allanah Smyth, Emma Clayton

Apologies: Nicole Castrissios

Acceptance of the Previous Minutes – 19.2.2020

It was moved by Arthur and seconded by Jasmine that the minutes of the meeting held on 19.2.2020 be accepted. Carried.

Business Arising from the Previous Minutes – 19/2/2020

Action	Who	Remarks
Facebook page for the P&C and Communication processes (checking for outcome of possible FB page)	Jasmine	Jasmine- raised that she would like to create more of a dialogue. Mel- seesaw will be opened up for direct messaging to get more communication directly between parents and teachers. School will be putting forward a survey on school communication- can add in a question on this survey. Stand down til next meeting to try
Canteen Co-ordinator Position		Do we have someone to take on the role? Anu has spoken to Ash Boyle who is willing to take on the role but not on a perm basis. Role to be advertised in newsletter. Request Allanah to meet with Ash to discuss operations

ACTION- Jas suggested Induction and invitation for canteen induction. Needs to be added into position description. Manual needs to be updated.

Anastasia to update in accordance with the templates.

Banking sheets to go to Arthur, second record can be obsolete.



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Correspondence – In

P&C Bulletin- Feb, March, April, May, June	Reviewed
School Fun Run promo, sticky beaks promo Bear and moon promo	Passed on to Events Committee
QuickClik Online Solutions Hotlunch.com	Tabled to discuss
ACNC monthly	Passed on to uniform shop
P&C amended constitutions for Incorporated P&C Associations allowing virtual meetings	Reviewed
Canteen News	Reviewed
Uniform shop enquiries- <ul style="list-style-type: none">• Lousie Vanderberg• Kristy Turner• Ella Audrey Adamson	Paulette

Correspondence – Out

P&C final minutes of meeting 19/2/2020

Emailed to members / added to website

Promotional Material

Forwarded to Events Committee

Business Arising from Correspondence

- Action taken on uniform enquiries

Principal's Report – Mel Harding

- See attached report

No formal report.

Taking things one day at a time. Great to get the kids back to full time learning. Kids transitioning well with no major behavioural issues after the break which is good to see after the upheaval.

Focus has been on creative activities and mindfulness to ease the transition.

Staff are able to focus on the teaching and learning with less interruptions eg- scripture, assembly ect.

Looking at keeping things simple.

Most difficult thing has been the lack of information before everyone else and relying on the media for updates.

Looking forward to celebrating when we are able to gather.

Q&A



FIGTREE PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION MEETING MINUTES

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Lincoln- What is the procedure for locking down the school in the case of a localised case.

Mel- there is reporting and procedures in place. Lots of cleaning in place, working throughout the day.

Big issue is keeping the adults on the school has been difficult.

Encourage the kids to keep distance where possible.

Washing/sanitiser/closing bubblers.

Is there a return to work date for isolated teachers?

No, have 2 staff working from home with no clear return date. No clear guide on the funding of these roles and no funding for extra staff to cover classes which is costing additional money. Trying to be creative and using the budget surplus which means we have not had to take out funding from learning support.

Sheree - Are the kids able to play on the Ark?

Mel- yes but the soft fall has bubbled and has become a trip hazard.

Sheree- Do we have any idea when the P&C can operate businesses?

Canteen can operate while maintaining social distance in the canteen.

Could have 2 people, one preparing and one serving.

All other community events – no date for parents to attend.

Uniform shop will be a while due to the location of the shop. As it is in the centre of the school, it becomes really hard to track who is coming and going.

Lincoln- What is your perspective on opening the canteen. (Transcript of discussion on canteen)

We haven't had any parents call to ask about the canteen reopening. I know that it is a community service but from my perspective, happy for it to open if we can get committed volunteers. Things are working well with not having it but if the parents are passionate about it, we are open to it if we can get volunteer.

Could look at a model where it is open one day a week or special canteen days to ease back into it.

Sheree- need to check with the current volunteers if they can commit to a time starting in term 3.

Mel- if we are looking at bringing it back, we need to have someone to actually lead that. Prefer to have someone specific the school can contact for roster, hygiene, volunteers ect.

Lincoln – In order to follow the guidelines for Covid with a reduced menu/time, it would not be feasible to have it started in the first week of term 3.

Jasmine- there is no roster for the second semester so it is a fresh start.

Lincoln- check the volunteer then move to finding the canteen manager and start planning policies and procedures for a Covid Safe canteen.

Allanah- Can we send out the job description on E-news as an Expression of Interest.

Emma- how are things proceeding for Kindy next year?

So far we have 27 enrolled. Not sure how this is going to work but we are not sure how this is going to work with the parents. School tours starting next term on an individual basis.

School photos happening on the 20th of August. We will wait and see how this will look, if it is individual composition photos or group photos. This is going to be guided by the photo company.



FIGTREE PUBLIC SCHOOL
PARENTS & CITIZENS ASSOCIATION MEETING MINUTES
Tuesday 16th of June 2020, Remote Meeting

Treasurer's Report – Arthur Castrissios

- See attached report

Fundraising and Event Report

Sheree S reported:

- See attached report.

Uniform Shop

Email sent through to Lincoln requesting more Polo Shirt funding

Polo shirts are poor quality and we need to change the supplier. Anu moved to change the shirt as the fabric is see through. Lincoln seconded.

Allanah has sourced a new supplier who said they could make the shirt and provide a sample. Anu to follow up with Paulette.

Canteen

No movement in the canteen due to Covid-19

Fundraising Committee

Fathers day stock was not purchased due to Covid so there will be no sale.
Looking for guidance of what the school wants.

Mel- From a school perspective it is very difficult to make plans. It will be a very long time before large community event.

Reflecting the school community in terms of job losses and job insecurity. We need to be really careful as to what we are asking families to contribute.

Looking at getting some rides in or an inflatable experience from the school but not as a fund raising.

Lincoln- Nothing can be planned in terms of physical events. As we haven't granted the money for the wish list, and the executives have talked about this earlier, we make the funds available to support families and the communities in any way we can. The P&C can make funds available for any support required.

Motion moved by Lincoln.

Arthur seconded this with the notes that resources need to be available to for all families, not just individual families.

Mel- the area we are trying to continue is the enhancement of tech. We have lost some devices due to damage but it was really beneficial that families have access to remote study. We may look at topping up tech to be used in class.

Really trying to continue some of the tech learning we had from home learning in the class rooms.

Keep the 20k float wish list be revisited monthly to see what is needed by the school

Collective decision that this year's fund raising has been written off for the rest of the year.



FIGTREE PUBLIC SCHOOL
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General Business

Uniform was changed last year to reflect the results of a survey where parents said they wanted grey pants. This is causing a range of mixed pants and parents complaining about not being able to wear red pants. School would like to add red pants back to the uniform guide. The idea behind reducing the options to create a more uniform look but this has caused the opposite with kids wearing a range of tights, coloured pants. Allannah has enquired about suppliers and will advise.
Revised policy to be sent out.

Canteen and Uniform Shop

Online system Quikclick offering canteen and uniform shop. Fees and trial sent through to executives. Canteen to use it for lunch orders only, still do counter sales.
Needs to be consultation with the people doing the role before the decision has been made.

Need a new policy for mobile phones at school.

Continue to lock away mobile phones from stage three kids for the day. Any students bringing mobile phone from stage two go to the office for secure storage.

If parents are wanting to contact the children, they need to go through the office.

Smart watches- not the texting at all during the school day.

AGM

Due to restrictions- off site meeting, possibly at Wests Leagues club.

Sheree- put the role descriptions out and then invite participates to attend the next month, with the AGM to be held the following month.

Canteen coordinator needs to be sorted by the next meeting.

AGM to return to the original March date to ensure planning for events can go ahead.

With no further discussion required Lincoln Turner thanked everyone for their attendance and closed the meeting at 8.35pm.

The next meeting will be on Tuesday 21st of July 2020 at 7pm.

FIGTREE PUBLIC SCHOOL - P & C
Annual Income and Expenditure Report 2019

Income

Transfer from Canteen	\$7,000.00
P& C Member Contribution	\$8.60
Fundraisers	\$34,933.79
Uniform Shop	\$29,220.75
Bank Interest	\$235.00
Miscellaneous	\$19,068.75

Total Income for 2019

\$90,466.89

Expenditure

Fundraisers	\$13,793.13
Uniform Shop	\$36,906.11
Sports Contributions	\$0.00
Wishlist School Distribution	\$67,958.21
P & C Federation Fees	\$682.00
Miscellaneous	\$0.00

Total Expenditure for 2019

\$119,339.45

Loss For 2019

-\$28,872.56



FIGTREE PRIMARY SCHOOL
Canteen Treasurer Report
1st February 2020 to 29th February 2020

Cashbook Balance as at 31st January 2020			\$ 13,807.62
Add Income February 2019	\$	1,556.55	
Total Income	\$	1,556.55	
		Sub Total	<u>\$ 1,556.55</u>
Less Expenses February 2020	\$	-	
Total Expenses	\$	-	
		Sub Total	<u>\$ -</u>
Cashbook Balance as at 29th February 2020			\$ 15,364.17
Add Unpresented Cheques	\$	-	
Less Unpresented Deposits	\$	-	
Total Balance with Bank Statement			<u>\$ 15,364.17</u>
Balance of Bank Statement as at 29th February 2020			<u>\$ 15,364.17</u>

Reported By: Arthur Castrissios

Unpresented Cheques



Canteen

06 2644 1008 0073

Available	Balance
+\$15,364.17	+\$15,364.17

Date	Transaction details	Amount	Total
24 Feb 2020	Cash Dep Branch WARRAWONG	+ \$294.55	+ \$15,364.17
24 Feb 2020	CASH DEPOSIT CBA ATM WARRAWONG B NSW 263602 AUS	+ \$265.00	+ \$15,069.62
18 Feb 2020	Cash Dep Branch WARRAWONG	+ \$349.20	+ \$14,804.62
18 Feb 2020	CASH DEPOSIT CBA ATM WARRAWONG B NSW 263602 AUS	+ \$255.00	+ \$14,455.42
12 Feb 2020	Cash Dep Branch WARRAWONG	+ \$177.80	+ \$14,200.42
12 Feb 2020	CASH DEPOSIT CBA ATM WARRAWONG A NSW 263601 AUS	+ \$215.00	+ \$14,022.62

There are no more transactions to display.



FIGTREE PRIMARY SCHOOL
Canteen Treasurer Report
1st March 2020 to 31st March 2020

Cashbook Balance as at 29th February 2020 \$ 15,364.17

Add Income March 2019 \$ 2,254.95

Total Income \$ 2,254.95

Sub Total \$ 17,619.12

Less Expenses March 2020

Total Expenses \$ 3,851.72

Sub Total \$ 13,767.40

Cashbook Balance as at 31st March 2020 \$ 13,767.40

Add Unpresented Cheques \$ 95.54

Less Unpresented Deposits \$ -

Total Balance with Bank Statement \$ 13,671.86

Balance of Bank Statement as at 31st March 2020 \$ 13,767.40

Reported By: Arthur Castrissios

Unpresented Cheques

Woolworths	2071	<u>\$ 95.54</u>
TOTAL		\$ 95.54



CASHBOOK FOR FIGTREE PRIMARY SCHOOL CANTEEN - March 2020

Date	Transaction Detail	Receipts							Payments			Running Total	
		Total Banked	Mon Takings	Tues Takings	Wed Takings	Thurs Takings	Fri Takings	Misc.	Cheque No.	Food Supplies	Misc.		Cheque Total
												0	15364.17
2/3/20	Canteen banking (26/2, 28,2, 2/3)	340.00	162.7		338.40			381.90				0.00	15704.17
2/3/20	Canteen banking (26/2, 28,2, 2/3) coins	537.50										0.00	16241.67
2/3/20	Canteen banking (26/2, 28,2, 2/3) coins	21.50										0.00	16263.17
3/3/20	R Whiting								2064	325.30		325.30	15937.87
4/3/20	Woolworths								2066	250.54		250.54	15687.33
5/3/20	J & L Borgo Pty Ltd								2065	1787.35		1787.35	13899.98
11/3/20	Caneteen banking (4/3 6/3, 9/3)	180.00	139.75		202.85			345.90				0.00	14079.98
11/3/20	Caneteen banking (4/3 6/3, 9/3) coins	544.60										0.00	14624.58
11/3/20	J & L Borgo Pty Ltd								2068	307.76		307.76	14316.82
12/3/20	Woolworths								2067	94.28		94.28	14222.54
16/3/20	Canteen banking (11/3, 13/3, 16/3)	230.00	147.15		195.20			296.50				0.00	14452.54
16/3/20	Canteen banking (11/3, 13/3, 16/3) coins	401.35										0.00	14853.89
17/3/20	R Whiting								2069	58.45		58.45	14795.44
19/3/20	A Preznoski (Cross Country Reimbursement)								2070	84.00		84.00	14711.44
24/3/20	J & L Borgo Pty Ltd								2074	633.74		633.74	14077.70
25/3/20	Packaging Direct								2072		115.90	115.90	13961.80
25/3/20	R Whiting								2073	194.40		194.40	13767.40
												0.00	13767.40
												0.00	13767.40
												0.00	13767.40
												0.00	13767.40
	TOTALS	2254.95	449.60	0.00	736.45	0.00	1024.30	0.00		3735.82	115.90	3851.72	
	YTD	3811.50	907.30	0.00	1137.65	0.00	1881.25	0.00		3735.82	115.90	3851.72	



Canteen

06 2644 1008 0073

Available Balance
+ \$13,767.40 + \$13,767.40

Date	Transaction details	Amount	Total
25 Mar 2020	Chq 002072 presented	- \$115.90	+ \$13,767.40
25 Mar 2020	Chq 002073 presented 06 2067	- \$194.40	+ \$13,883.30
24 Mar 2020	Chq 002074 presented	- \$633.74	+ \$14,077.70
19 Mar 2020	Chq 002070 presented	- \$84.00	+ \$14,711.44
17 Mar 2020	Chq 002069 presented 06 2067	- \$58.45	+ \$14,795.44
16 Mar 2020	Cash Dep Branch WARRAWONG	+ \$401.35	+ \$14,853.89
16 Mar 2020	CASH DEPOSIT CBA ATM WARRAWONG A NSW 263601 AUS	+ \$230.00	+ \$14,452.54
12 Mar 2020	Chq 002067 presented	- \$94.28	+ \$14,222.54
11 Mar 2020	Chq 002068 presented	- \$307.76	+ \$14,316.82
11 Mar 2020	Cash Dep Branch WARRAWONG	+ \$544.60	+ \$14,624.58
11 Mar 2020	CASH DEPOSIT CBA ATM WARRAWONG B NSW 263602 AUS	+ \$180.00	+ \$14,079.98
05 Mar 2020	Chq 002065 presented	- \$1,787.35	+ \$13,899.98
04 Mar 2020	Chq 002066 presented	- \$250.54	+ \$15,687.33
03 Mar 2020	Chq 002064 presented 06 2067	- \$325.30	+ \$15,937.87
02 Mar 2020	Cash Dep Branch WARRAWONG	+ \$537.50	+ \$16,263.17
02 Mar 2020	Cash Dep Branch WARRAWONG	+ \$21.50	+ \$15,725.67
02 Mar 2020	CASH DEPOSIT CBA ATM WARRAWONG A NSW 263601 AUS	+ \$340.00	+ \$15,704.17

There are no more transactions to display.



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Displaying transactions **1-17**. 17 transactions found.

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**FIGTREE PUBLIC SCHOOL - P & C
RECONCILIATION OF BANK ACCOUNT
March 2020**



Balance as per Bank Statement on 29th February 2020		\$36,572.92
Add Income for March 2020	\$2,420.00	
	Sub-Total	<u>\$2,420.00</u>
Less Expenses March 2020	\$5,656.57	
	Sub-Total	<u>\$5,656.57</u>
Add unrepresented Deposits	\$0.00	
	Sub-Total	\$0.00
Less Unrepresented Cheques		<u>\$565.75</u>
<u>Payee</u>	<u>Number</u>	<u>Amount</u>
Woolworths	1181	\$64.15
Aceit	1183	\$501.60
	sub-total	<u>\$565.75</u>
Balance as per bank statement on the 31st March 2020		<u>\$33,336.35</u>
Balance of Available Funds with unrepresented cheques included		<u><u>\$32,770.60</u></u>
<u>Presented Cheques</u>		
LW Reid	1179	\$196.17
Aceit	1180	\$959.20
Aceit	1182	\$4,501.20
	sub-total	<u>\$5,656.57</u>



P & C

06 2644 1012 5657

Available	Balance
+ \$32,919.75	+ \$32,919.75

Date	Transaction details	Amount	Total
30 Mar 2020	Chq 001182 presented	- \$4,501.20	+ \$33,336.35
13 Mar 2020	Cash Dep Branch FIGTREE 1 Uniform	+ \$1,040.00	+ \$37,837.55
12 Mar 2020	Chq 001180 presented	- \$959.20	+ \$36,797.55
11 Mar 2020	Direct Credit 407876 42 101020017716652020	+ \$230.00	+ \$37,756.75
06 Mar 2020	Cash Dep Branch FIGTREE 999 uniform	+ \$1,150.00	+ \$37,526.75
03 Mar 2020	Chq 001179 presented	- \$196.17	+ \$36,376.75

There are no more transactions to display.

P&C Current Liabilities

March 2020



March 2020 Unpresented cheques

Woolworths	\$64.15
Aceit	\$501.60
	<u><u>\$565.75</u></u>

P&C

Promised Funds 2019 Wish List items

	<u>Committed</u> <u>Amount</u>	<u>Amount</u> <u>Spent</u>	<u>Amount</u> <u>Outstanding</u>
Wishlist - New reading materials	\$5,000.00	\$2,041.34	\$2,958.66
Wishlist - Stage 2 Reading resources	\$7,512.00	\$6,835.93	\$676.07
Total	\$12,512.00	\$8,877.27	\$3,634.73

2019 Grand Total to be Spent \$3,634.73

Bank Balance

End of February 2020	<u>\$36,572.92</u>
Add banking for March 2020	\$2,420.00
Minus Expenses for March 2020	\$5,656.57
Less Current Liabilities	<u>\$4,200.48</u>
Total funds available	<u><u>\$29,135.87</u></u>



Fundraising Profit Comparison for 2011-2020 as at 31 March 2020

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Canteen	-\$40.22	\$7,712.25	\$6,095.37	\$7,000.00	\$7,000.00					
Uniform Shop	\$3,057.43	-\$7,685.36	\$12,491.71	-\$403.57	\$6,551.95	\$3,687.05	\$4,682.24	\$490.65	-\$489.15	\$5,757.64
Lunch Wallets			\$200.00	\$162.00	\$399.50	-\$297.00	\$208.00	-\$178.95		
Easter Basket Raffle		\$1,563.80	\$1,520.40	\$1,755.19	\$1,851.65	\$1,682.03	\$2,103.95	\$1,951.30	\$2,418.59	\$1,574.75
Easter Sausage Sizzle		\$708.65	\$949.85	\$958.65	\$960.87	\$1,296.31	\$952.26	\$905.36	\$773.21	\$616.16
Easter Showbags/Lucky Dip		-	-	-		-\$15.95	\$318.89	\$508.95		
Easter Guessing Competition		\$32.60	\$44.55	\$41.70	\$30.00	\$32.50	\$47.80		\$12.10	\$52.00
Easter Cake Sales		\$149.90	\$353.00	\$224.95	\$256.95	\$192.75	\$198.55			\$400.00
Mothers Day Stall		\$1,182.38	\$1,138.08	\$1,474.20	\$1,459.30	\$1,498.50	\$1,467.55	\$1,391.67	\$1,363.50	\$1,284.50
Dance - Mid Year / FPS 60th Ann			\$1,117.35	-	\$963.01		\$1,162.80	\$1,075.99		
Movie Night			\$1,250.80	\$1,322.00	\$1,182.05	\$1,123.20	\$30.00	-\$785.50		
Fathers Day Stall		\$1,271.95	\$909.68	\$1,275.80	\$1,249.45	\$675.07	\$1,272.75	\$1,030.25		\$958.15
Trivia Night		\$4,170.72		-	\$3,702.90		\$4,317.33		\$2,294.62	\$3,454.13
Sausage Sizzle - Walk-a-thon				-					\$758.59	
Mufti Day - Christmas				-				\$276.40		
Dance - End of Year				-	\$1,214.45	\$1,338.33	\$722.27	\$847.45	\$475.07	\$1,175.10
K-5 Assembly - Sausage Sizzle				\$888.79	\$1,065.25	\$978.41	\$801.50	\$973.40	\$328.08	
Slice/Pie/Pasta Drive		\$456.60		\$1,565.00	\$1,325.50	\$734.30	\$1,113.75			\$1,011.00
School Banking Commission	\$230.00	\$550.00	\$597.14	\$581.08	\$520.37	\$732.70	\$251.81			
Bunnings BBQ				-			\$1,124.81			
Twilight Carnival Night		\$13,480.60	\$12,581.77	\$14,522.48	\$12,490.69	\$10,383.73	\$9,486.49		\$13,328.66	\$5,424.57
Walkathon/ObstaSchool				\$7,023.70		\$7,101.09				
Total	\$3,247.21	\$23,594.09	\$39,249.70	\$38,391.97	\$42,223.89	\$31,143.02	\$30,262.75	\$8,486.97	\$21,263.27	\$21,708.00

On-going
Complete



FIGTREE PRIMARY SCHOOL
Canteen Treasurer Report
1st April 2020 to 30th April 2020

Cashbook Balance as at 31st March 2020 \$ 13,767.40

Add Income April 2020 \$ -

Total Income \$ -

Sub Total \$ 13,767.40

Less Expenses April 2020 \$ -

Total Expenses \$ 131.54

Sub Total \$ 13,635.86

Cashbook Balance as at 30 April 2020 \$ 13,635.86

Add Unpresented Cheques

Less Unpresented Deposits \$ -

Total Balance with Bank Statement \$ 13,635.86

Balance of Bank Statement as at 30 April 2020 \$ 13,635.86

Reported By: Arthur Castrissios

Unpresented Cheques

NIL

TOTAL \$0.00



Canteen

06 2644 1008 0073

Available	Balance
+\$13,635.86	+\$13,635.86

Date	Transaction details	Amount	Total
06 Apr 2020	Chq 002071 presented	- \$95.54	+ \$13,635.86
03 Apr 2020	Chq 002075 presented CORRIM AL	- \$36.00	+ \$13,731.40

There are no more transactions to display.

**FIGTREE PUBLIC SCHOOL - P & C
RECONCILIATION OF BANK ACCOUNT
April 2020**



Balance as per Bank Statement on 31st March 2020		\$33,336.35
Add Income for April 2020	\$85.00	
	Sub-Total	\$85.00
Less Expenses April 2020	\$1,405.27	
	Sub-Total	\$1,405.27
Add unrepresented Deposits	\$0.00	
	Sub-Total	\$0.00
Less Unrepresented Cheques		
<u>Payee</u>	<u>Number</u>	<u>Amount</u>
		\$0.00
	sub-total	\$0.00
Balance as per bank statement on the 30th April 2020		\$32,016.08
Balance of Available Funds with unrepresented cheques included		\$32,016.08

<u>Presented Cheques</u>		
Woolworths	1181	\$64.15
Aceit	1183	\$501.60
Aceit	1184	\$839.52
	sub-total	\$1,405.27



CASH BOOK - Figtree Public School P & C

April 2020

Date	Details	Income							Expenditure							Bank Account Total	
		Transfer from Canteen	P & C Member Cont.	Fundraisers	Uniform Shop	Bank Interest	Misc. Income	Total Income	Cheque No.	Fundraisers	Uniform Shop	Sports Cont.	Wishlist School Distrib.	P & C Federation Fee	Misc. Expenses		Total Expenses
								0.00								0.00	\$33,336.35
1/4/20	Banking Commission						85.00	85.00								0.00	\$33,421.35
02/04/20	Aceit							0.00	1183		501.60					501.60	\$32,919.75
06/04/20	Woolworths (Welcome BBQ)							0.00	1181					64.15		64.15	\$32,855.60
08/04/20	Aceit							0.00	1184		839.52					839.52	\$32,016.08
								0.00								0.00	\$32,016.08
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								0.00								0.00	\$32,016.08
								0.00									



P & C

06 2644 1012 5657

Available	Balance
+ \$32,016.08	+ \$32,016.08

Date	Transaction details	Amount	Total
08 Apr 2020	Chq 001184 presented	- \$839.52	+ \$32,016.08
06 Apr 2020	Chq 001181 presented	- \$64.15	+ \$32,855.60
02 Apr 2020	Chq 001183 presented	- \$501.60	+ \$32,919.75
01 Apr 2020	Direct Credit 064035 School Banking Sch ContriSCH23964	+ \$85.00	+ \$33,421.35

There are no more transactions to display.

P&C Current Liabilities

April 2020



April 2020 Unpresented cheques

\$0.00

P&C

Promised Funds 2019 Wish List items

	<u>Committed Amount</u>	<u>Amount Spent</u>	<u>Amount Outstanding</u>
Wishlist - New reading materials	\$5,000.00	\$2,041.34	\$2,958.66
Wishlist - Stage 2 Reading resources	\$7,512.00	\$6,835.93	\$676.07
Total	\$12,512.00	\$8,877.27	\$3,634.73

2019 Grand Total to be Spent \$3,634.73

Bank Balance

End of March 2020	<u><u>\$33,336.35</u></u>
Add banking for April 2020	\$85.00
Minus Expenses for April 2020	\$1,405.27
Less Current Liabilities	<u><u>\$3,634.73</u></u>
Total funds available	<u><u>\$28,381.35</u></u>



Fundraising Profit Comparison for 2011-2020 as at 30 April 2020

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Canteen	-\$171.76	\$7,712.25	\$6,095.37	\$7,000.00	\$7,000.00					
Uniform Shop	\$1,486.31	-\$7,685.36	\$12,491.71	-\$403.57	\$6,551.95	\$3,687.05	\$4,682.24	\$490.65	-\$489.15	\$5,757.64
Lunch Wallets			\$200.00	\$162.00	\$399.50	-\$297.00	\$208.00	-\$178.95		
Easter Basket Raffle		\$1,563.80	\$1,520.40	\$1,755.19	\$1,851.65	\$1,682.03	\$2,103.95	\$1,951.30	\$2,418.59	\$1,574.75
Easter Sausage Sizzle		\$708.65	\$949.85	\$958.65	\$960.87	\$1,296.31	\$952.26	\$905.36	\$773.21	\$616.16
Easter Showbags/Lucky Dip		-	-	-		-\$15.95	\$318.89	\$508.95		
Easter Guessing Competition		\$32.60	\$44.55	\$41.70	\$30.00	\$32.50	\$47.80		\$12.10	\$52.00
Easter Cake Sales		\$149.90	\$353.00	\$224.95	\$256.95	\$192.75	\$198.55			\$400.00
Mothers Day Stall		\$1,182.38	\$1,138.08	\$1,474.20	\$1,459.30	\$1,498.50	\$1,467.55	\$1,391.67	\$1,363.50	\$1,284.50
Dance - Mid Year / FPS 60th Ann			\$1,117.35	-	\$963.01		\$1,162.80	\$1,075.99		
Movie Night			\$1,250.80	\$1,322.00	\$1,182.05	\$1,123.20	\$30.00	-\$785.50		
Fathers Day Stall		\$1,271.95	\$909.68	\$1,275.80	\$1,249.45	\$675.07	\$1,272.75	\$1,030.25		\$958.15
Trivia Night		\$4,170.72		-	\$3,702.90		\$4,317.33		\$2,294.62	\$3,454.13
Sausage Sizzle - Walk-a-thon				-					\$758.59	
Mufti Day - Christmas				-				\$276.40		
Dance - End of Year				-	\$1,214.45	\$1,338.33	\$722.27	\$847.45	\$475.07	\$1,175.10
K-5 Assembly - Sausage Sizzle				\$888.79	\$1,065.25	\$978.41	\$801.50	\$973.40	\$328.08	
Slice/Pie/Pasta Drive		\$456.60		\$1,565.00	\$1,325.50	\$734.30	\$1,113.75			\$1,011.00
School Banking Commission	\$315.00	\$550.00	\$597.14	\$581.08	\$520.37	\$732.70	\$251.81			
Bunnings BBQ				-			\$1,124.81			
Twilight Carnival Night		\$13,480.60	\$12,581.77	\$14,522.48	\$12,490.69	\$10,383.73	\$9,486.49		\$13,328.66	\$5,424.57
Walkathon/ObstaSchool				\$7,023.70		\$7,101.09				
Total	\$1,629.55	\$23,594.09	\$39,249.70	\$38,391.97	\$42,223.89	\$31,143.02	\$30,262.75	\$8,486.97	\$21,263.27	\$21,708.00

On-going
Complete



FIGTREE PRIMARY SCHOOL
Canteen Treasurer's Report
1st May 2020 to 31st May 2020

Cashbook Balance as at 30th April 2020			\$	13,635.86
Add Income May 2020	\$	372.75		
Total Income	\$	372.75		
			Sub Total	<u>\$ 14,008.61</u>
Less Expenses May 2020				
Total Expenses	\$	-		
			Sub Total	<u>\$ 14,008.61</u>
Cashbook Balance as at 31 May 2020			\$	14,008.61
Add Unpresented Cheques	\$	-		
Less Unpresented Deposits	\$	-		
Total Balance with Bank Statement			\$	<u>14,008.61</u>
Balance of Bank Statement as at 31st May 2020			\$	<u>14,008.61</u>

Reported By: Arthur Castrissios

Unpresented Cheques

TOTAL \$0.00



Canteen

06 2644 1008 0073

Available	Balance
+ \$14,008.61	+ \$14,008.61

Date	Transaction details	Amount	Total
27 May 2020	Cash Dep Branch WARRAWONG	+ \$212.75	+ \$14,008.61
27 May 2020	CASH DEPOSIT CBA ATM WARRAWONG B NSW 263602 AUS	+ \$160.00	+ \$13,795.86

There are no more transactions to display.

**FIGTREE PUBLIC SCHOOL - P & C
RECONCILIATION OF BANK ACCOUNT - May 2020**



Balance as per Bank Statement on 30th April 2020 **\$32,016.08**

Add Income for May 2020 \$0.00

Sub-Total \$0.00

Less Expenses May 2020 \$2,392.00

Sub-Total \$2,392.00

Add unpresented Deposits \$0.00

Sub-Total \$0.00

Less Unpresented Cheques

<u>Payee</u>	<u>Number</u>	<u>Amount</u>	<u> \$0.00</u>

sub-total \$0.00

Balance as per bank statement on the 31st May 2020 \$29,624.08

Balance of Available Funds with unpresented cheques included \$29,624.08

<u>Presented Cheques</u>	<u>Chq No.</u>	<u>Amount</u>
Aceit	1185	\$2,392.00

 sub-total \$2,392.00



CASH BOOK - Figtree Public School P & C

May 2020

Date	Details	Income							Expenditure							Bank Account Total	
		Transfer from Canteen	P & C Member Cont.	Fundraisers	Uniform Shop	Bank Interest	Misc. Income	Total Income	Cheque No.	Fundraisers	Uniform Shop	Sports Cont.	Wishlist School Distrib.	P & C Federation Fee	Misc. Expenses		Total Expenses
								0.00								0.00	\$32,016.08
25/05/20	Acceit							0.00	1185		2392.00					2392.00	\$29,624.08
								0.00								0.00	\$29,624.08
								0.00								0.00	\$29,624.08
								0.00								0.00	\$29,624.08
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								0.00								0.00	\$29,624.08
								0.00								0.00	\$29,624.08
								0.00								0.00	\$29,624.08
Total for May		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$2,392.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,392.00	
Total Y-T-D		\$0.00	\$0.00	\$0.00	\$9,273.00	\$100.00	\$215.00	\$9,588.00		\$0.00	\$10,178.69	\$0.00	\$0.00	\$0.00	\$64.15	\$10,242.84	

Opening Balance for May	\$32,016.08
Add Income in May	\$0.00
	\$32,016.08
Less Expenses for May	\$2,392.00
Closing Balance for May	\$29,624.08



P & C

06 2644 1012 5657

Available	Balance
+ \$29,624.08	+ \$29,624.08

Date	Transaction details	Amount	Total
25 May 2020	Chq 001185 presented	- \$2,392.00	+ \$29,624.08

There are no more transactions to display.

P&C Current Liabilities

May 2020



May 2020 Unpresented cheques

\$0.00

P&C

Promised Funds 2019 Wish List items

	<u>Committed Amount</u>	<u>Amount Spent</u>	<u>Amount Outstanding</u>
Wishlist - New reading materials	\$5,000.00	\$2,041.34	\$2,958.66
Wishlist - Stage 2 Reading resources	\$7,512.00	\$6,835.93	\$676.07
Total	\$12,512.00	\$8,877.27	\$3,634.73

2019 Grand Total to be Spent \$3,634.73

Bank Balance

End of April 2020	<u>\$32,016.08</u>
Add banking for May 2020	\$0.00
Minus Expenses for May 2020	\$2,392.00
Less Current Liabilities	\$3,634.73
Total funds available	<u>\$25,989.35</u>



Fundraising Profit Comparison for 2011-2020 as at 31 May 2020

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Canteen	\$200.99	\$7,712.25	\$6,095.37	\$7,000.00	\$7,000.00					
Uniform Shop	-\$905.69	-\$7,685.36	\$12,491.71	-\$403.57	\$6,551.95	\$3,687.05	\$4,682.24	\$490.65	-\$489.15	\$5,757.64
Lunch Wallets			\$200.00	\$162.00	\$399.50	-\$297.00	\$208.00	-\$178.95		
Easter Basket Raffle		\$1,563.80	\$1,520.40	\$1,755.19	\$1,851.65	\$1,682.03	\$2,103.95	\$1,951.30	\$2,418.59	\$1,574.75
Easter Sausage Sizzle		\$708.65	\$949.85	\$958.65	\$960.87	\$1,296.31	\$952.26	\$905.36	\$773.21	\$616.16
Easter Showbags/Lucky Dip	-	-	-	-	-	-\$15.95	\$318.89	\$508.95		
Easter Guessing Competition		\$32.60	\$44.55	\$41.70	\$30.00	\$32.50	\$47.80		\$12.10	\$52.00
Easter Cake Sales		\$149.90	\$353.00	\$224.95	\$256.95	\$192.75	\$198.55			\$400.00
Mothers Day Stall		\$1,182.38	\$1,138.08	\$1,474.20	\$1,459.30	\$1,498.50	\$1,467.55	\$1,391.67	\$1,363.50	\$1,284.50
Dance - Mid Year / FPS 60th Ann			\$1,117.35	-	\$963.01		\$1,162.80	\$1,075.99		
Movie Night			\$1,250.80	\$1,322.00	\$1,182.05	\$1,123.20	\$30.00	-\$785.50		
Fathers Day Stall		\$1,271.95	\$909.68	\$1,275.80	\$1,249.45	\$675.07	\$1,272.75	\$1,030.25		\$958.15
Trivia Night		\$4,170.72		-	\$3,702.90		\$4,317.33		\$2,294.62	\$3,454.13
Sausage Sizzle - Walk-a-thon				-					\$758.59	
Mufti Day - Christmas				-				\$276.40		
Dance - End of Year				-	\$1,214.45	\$1,338.33	\$722.27	\$847.45	\$475.07	\$1,175.10
K-5 Assembly - Sausage Sizzle				\$888.79	\$1,065.25	\$978.41	\$801.50	\$973.40	\$328.08	
Slice/Pie/Pasta Drive		\$456.60		\$1,565.00	\$1,325.50	\$734.30	\$1,113.75			\$1,011.00
School Banking Commission	\$315.00	\$550.00	\$597.14	\$581.08	\$520.37	\$732.70	\$251.81			
Bunnings BBQ				-			\$1,124.81			
Twilight Carnival Night		\$13,480.60	\$12,581.77	\$14,522.48	\$12,490.69	\$10,383.73	\$9,486.49		\$13,328.66	\$5,424.57
Walkathon/ObstaSchool				\$7,023.70		\$7,101.09				
Total	-\$389.70	\$23,594.09	\$39,249.70	\$38,391.97	\$42,223.89	\$31,143.02	\$30,262.75	\$8,486.97	\$21,263.27	\$21,708.00

On-going
Complete