

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE  
FIGTREE PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION HELD ON  
TUESDAY 19<sup>TH</sup> MARCH 2019**

Present: Emma Clayton, Jasmine Campbell, Lynelle Cox, Arthur Castrissios, Nicole Castrissios, Alicia Williams, Bec Cavanaugh, Anu Stevens, Janine King, Sheree Springhetti, Simone Lord, Melissa Harding, Val Burton, Richard Lloyd, Allanah Smyth, Brad Williams, Lincoln Turner.

Apologies: Kim Kelly, Teresa Marras

Mel, on behalf of the school, appreciated and thanked everyone for their support in 2018.

According to the P&C Constitution as adopted at the 2011 AGM, a minimum of five members are required to attend the AGM to meet the quorum requirements. Fifty cents per person present was collected which allows each person to a voting right.

Arthur Castrissios opened the meeting at 7.04 pm and welcomed everyone. He thanked everyone for coming to the meeting, and the P&C and Auxiliary Committees for their hard work and commitment to the school over the past year.

Acceptance of the Previous AGM Minutes – 20.3.18

It was moved by Alicia W and seconded by Anu S that the minutes of the previous minutes be accepted. Carried.

Business Arising from Previous AGM Minutes – 20.3.18

NIL

President's Report

Arthur Castrissios read his President's Report (attached) and it was then tabled.

It was moved by Arthur and seconded by Sheree that the President's Report be accepted.

Arthur Castrissios endorsed the report.

Treasurer's Report

Lincoln gave a summary of notable income and expenditures from 2018. Lynelle Cox, audited accounts. It was moved by Arthur Castrissios and seconded by Eva Thompson that the Treasurer's Report be accepted. Carried.

General Business

NIL

Election of New Committee:

Melissa Harding thanked Arthur Castrissios for his contribution to the School and P & C. Welcomed and extended thanks to hard working P&C and to the executive. She then declared all positions vacant and asked for the following nominations.

	<u>Nominee</u>	<u>Nominated By</u>	<u>Seconded By</u>
President	Lincoln	Arthur	Alicia
Vice President 1	Eva	Anu	Nicole
Vice President 2	Alicia	Nicole	Anu
Treasurer	Arthur	Allanah	Nicole
Secretary	Anu	Sheree	Arthur
Uniform Shop	Sheree	Jasmine	Allanah
Second Hand Uniform	Kim K	Eva	Allanah

Aux Positions Attached

All positions were accepted by the nominees and thanked for their commitment to the P&C.

Election of School Council Parent Representatives:

No formal Council meetings, move towards school and community consultations.

With no further discussion, the meeting was closed at 7.20pm.

**Auxiliary Annual General Meeting  
Tuesday 19th March 2019  
Staff room, Figtree Public School**

<b>Attending:</b>	
Melissa Harding	Arthur Castrissios
Janine King	Sheree Springhetti
Anu Stevens	Bec Cavanaugh
	Alicia Williams
Eva Thompson	Emma Clayton

<b>Apologies:</b>	
Teresa Marras	
Kim Kelly	Caroline banks

**Meeting Opened** 6.12pm

Mel Harding welcomed everyone, thanked everyone for their time and effort with fundraising and activities. Sheree presented her report, see attached. Mel declared all positions vacant and asked for nominations as follows:

POSITION	PREVIOUS HOLDER	NOMINEE	NOMINATED BY	SECONDER	ACCEPTED
Chairperson	Sheree S	Sheree S	Anu S	Eva	Accepted
Secretary	Eva T	Anu S	Eva	Sheree S	Accepted
Treasurer	Lincoln T	Arthur C	Alicia	Anu S	Accepted
Canteen Roster Secretary	Ashley B	Ashley B	Sheree S	Emma C	Accepted
Canteen Banker	Teresa M	Teresa M	Sheree S	Alicia W	Accepted
Canteen Buyer(s)	Kim K	Kim K	Eva	Arthur	Accepted

Mel H declared that all positions have been successfully filled, thanked those incoming Committee members and wished them a great year.

**With no further discussion required, the meeting closed at 6.19pm**



# P & C Annual Report 2018

2018 was another busy and fulfilling year for the P&C Association of FPS, which, with enthusiastic support from parents and staff, continued to work hard for the benefit of our children. The following is an overview of the P&C's activities in 2018.

The Annual General Meeting was held on 20<sup>th</sup> March 2018, and all positions on the Executive Committee were filled.

The P&C was in a positive financial position, and accordingly "Wish Lists" (specific resources as requested by teaching staff in all three Stages) could be supported. We are happy to report that \$41,000 was distributed between all stages of the school and included flexible learning furniture, vertical writing spaces, a sensory gym in Banksia, iPads, laptops, new soccer goals, equipment and plants for the vegetable garden, as well as literacy, technology and numeracy resources.

The Parents' Auxiliary and P&C worked closely together on fundraising efforts in 2018, including the Easter Raffle & Sausage Sizzle, Mothers' and Fathers' Day Stall and Special Canteen Days. The Twilight Family Fun Night was the icing on the Auxiliary's fundraising cake. The Auxiliary, with the assistance and support of our FPS families, made a profit of over \$12,000 for the evening. Hard work from a small group of Auxiliary members, under the leadership of Sheree Springhetti, together with the assistance of volunteers made for some great events and the funds raised allowed us to ensure that each and every child at Figtree Public School receives the best educational support possible.

The P & C also applied for a government grant for a new PA system and blinds for the hall. With the assistance of the Member for Keira, Ryan Park, we were allocated \$18,450 as part of the Community Building Partnership. We look forward to our new sound system and thank Mr Park for his ongoing interest and support of our school. Thanks also to Eva Thompson for the time and effort in preparing and submitting the grant application.

Our Canteen continued to run successfully, opening on Mondays, Wednesdays and Fridays. The Canteen successfully underwent a Wollongong Council inspection. Our menu continued to provide a healthy and inexpensive alternative to busy parents. It is a great resource for the school, and volunteers have come forth to allow it to continue to operate in 2019. A number of Special Canteen Days were held that were well supported by the students, and it is envisaged that similar days will be run in 2019.

We are looking forward to another productive and profitable year in 2019. As always, we encourage new faces in the P&C Committee in the forthcoming year to provide new ideas, thoughts, suggestions and opinions.

As always, heartfelt thanks must go to our hardworking and enthusiastic Principal, Melissa Harding and her team of both teaching and administration staff for their support and encouragement throughout the year. I also thank anyone who has volunteered their time in any way to the P&C, Parents' Auxiliary, Canteen, School Council, and Uniform Shop – without these people none of the P&C's efforts would come to fruition and our children would not benefit from the wonderful resources and facilities we are able to provide at FPS.

A special thank you to my fellow P&C executives, Ms Eva Thompson (Secretary), Ms Alicia Williams (Vice President) and Mr Lincoln Turner (Treasurer) for all of their hard work, commitment and dedication. I also thank all those previous committee members and volunteers that are no longer at the school – some who still come along and help out at some of the events. Finally, thanks to our wonderful children for their hard work and the pride they show in their school.

I wish all the best for the 2019 school year and trust the incoming Executive will have another successful year. The P & C looks forward to continuing to work for the benefit of our wonderful school, its staff and most importantly, our children.

Arthur Castrissios, President