



FIGTREE PUBLIC SCHOOL
PARENTS & CITIZENS ASSOCIATION MEETING MINUTES
Tuesday 16th August 2016, Staff Room, Figtree Public School

Arthur Castrissios opened the meeting at 7.34 pm.

Present: Arthur Castrissios, Amanda Hubert, Nicole Castrissios, Natalie Weaver, Sheree Springhetti, Melissa Harding, Eva Thompson

Apologies: Alicia Williams

Acceptance of the Previous Minutes – 21.06.2016

It was moved by Arthur and seconded by Natalie that the minutes of the meeting held on 21.06.2016 be accepted. Carried.

Business Arising from the Previous Minutes – 21.06.2016

- Vice President position unfilled from AGM. Call for nominations. No nominations being received, the position will be left vacant and we will call for nominations next meeting.

Correspondence - In

- Fundraising information Passed to Parents' Auxiliary
- Disability trust June and July newsletters and membership renewal Tabled
- P & C Federation Membership renewal

Correspondence – Out

- Melissa Harding Approved June 2016 Minutes for posting to website

Business Arising from Correspondence

- Disability trust membership \$15 renewal -moved by Arthur seconded by Amanda
- P and C federation membership \$425 renewal – moved by Arthur Seconded by Natalie

Parents' Auxiliary Report

Amanda Hubert reported:

- Cake Stall – Thursday 23 June (T2W9) – a great selection of goodies with a profit of \$582.
- 60th Anniversary Celebrations (T3W3) – a lovely day of celebrations, cake donated by Coniston Bakery, cupcakes donated by various families. Sausage Sizzle profit of \$963.01
- Trivia Night – Friday 12 August (T3W4) – A great night with Sir Les Patterson and Dame Edna Everidge hosting. Bookings started off slowly but all went well on the night, profit of approx. \$3715
- Mufti Day for Fathers' Day Stall – next Thursday 25 August (T3W6). Olympic theme, \$2 gold coin donation.
- Father's Day Stall –Thurs & Friday 1 & 2 September (T3W8) Flyer distributed, volunteers being sought, gift wrapping day next week.
- Special Canteen Pizza Day – proposed Thursday 15 September (T3W9) – pending if this clashes with fundraising for Sam Adams/does not clash.
- Twilight Carnival Night - Friday 21 October (T4W2) – preparations are well underway. Information flyer and call for Volunteers went out last week.

Major Prize Raffle prizes - Approved

1st Prize: 4 x Triple Adventure Pass (Hangtime, Hangdog, Revolution Laser Arena) (pay \$160)
Fitbit \$126 value (pay \$92)
\$100 BigW Gift Card
\$50 Bellissimo Pizza Value \$436 (pay \$402) [last year's value \$450]

2nd Prize: \$100 Outback Steakhouse Voucher



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3rd Prize: \$50 Hoyts Gift Card

Total spend on prizes \$552 (\$526 last year)

Tickets to be printed next week (T3W6)
Cost \$220 for 5000 tickets (250 books of 20 tickets).

Power points installed outside - Melissa Harding to confirm

TNC banner missing, \$90 to replace. Moved by Arthur, Seconded by Alicia
Purchase 6-10 fold up tables. Moved by Arthur, Seconded by Eva

- End of Year Disco – Friday 11 November (T4W5) - booked

Principal's Report – Melissa Harding

The Principal's detailed agenda item list attached. Main points were:

- Reports K-2 interviews, Stage 2 and 3 student led conferences have begun. Thank you to the teachers, parents and carers.
- 60th anniversary day, was a wonderful day. Thank you to everyone that helped celebrate.
- Congratulations to Banksia staff who were recognised at a special awards ceremony at Kiera High School.
- Junior and Senior Choirs were outstanding at the Choral Festival. Well done to everyone involved.
- Figtree Public School celebrated 'National Tree Day' on Friday, July 29th. A team from Bunnings in Wollongong came to our school to help students create our very own, 'Boomerang Edible Garden'. We have had two murals hand painted by a local artist, Zachary Bennet.
- District Athletics Carnival (11 and 12 August). Students did well, team were placed 1st overall an achievement! Thank you to Mr Wheeler, Mr Lloyd, Mr Cook, Miss Monteleone and our parents for accompanying and supporting our team.
- Two study groups from China visited our school.

Treasurer's Report – Alicia Williams

Balance as per Bank Statement on 31.7.16	\$30,810.12
Un-presented deposits	<u>\$0.00</u>
	\$30,810.12
Less un-presented cheques	<u>\$777.39</u>
Balance as represented in cashbook as at 31.07.16	\$30,032.73

Reimbursements: NIL

Funding for water bottle refill station –contact plumber regarding time frame for installation.
Leftover funds for Stages, to spend ASAP

School Council Report – Arthur Castrissios

- NIL
- Next School Council meeting TBA

General Business

- Acknowledge support from Ex Figtree parents for the Trivia night, Certificates of Appreciation to prize donations from Trivia to be sent.
- David Calderaro, McGrath real estate, proposal to support Figtree primary community by donating \$500 to the school for each successful sale from school community referral. Principal Melissa Harding to review.



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- Uniform supplier Dickson sports, Term 1 order took 10 weeks to arrive, box of clothes were mouldy inside their plastic bag and the order was incorrect. Supplier took back shirts and returned half way through term but in a washed and ruined state. Email sent to provider, waiting for reply. Deposit paid and accepting shorts and hats. New shirts supplied but arrived with mould again. Deposit paid for order covers cost of uniform supplied and kept, \$30 difference between deposit and stock kept. Returned stock value \$1855. Last correspondence a month ago.
- Obtaining a quote from Adel to replace Dickson sports supplier.
- Kinder orientation term 4, P&C representative to speak to parents Thursday morning 9.30am start 3rd November.
- Christmas volunteer luncheon alternative to Murphy's bar and grill, last year 8 people attended out of 47. Suggestion, this year in order to acknowledge everyone, \$10 coffee cake and pie voucher at pie face. \$470 for Pie Face vouchers. Move Arthur Seconded by Natalie
- Year 6 children who help in canteen, P&C put on a lunch for them, End of term 4. Wednesday, 7th December year 6 farewell City beach.
- Giggle for Sam day Friday before sports carnival. P&C SRC combine to help make items for a stall.
- Halloween day October, Thursday 27th recess and lunch.

With no further discussion required Arthur Castrissios thanked everyone for their attendance and closed the meeting at 8.32pm.

The next meeting will be held on Tuesday 20th September 2016.

P&C Meeting 16th August 2016

Principal's Report

Since the last meeting:

- Last term our students received their Semester 1 reports that provided feedback about achievement and effort over the last two terms. On Wednesday 27 July, K-2 teachers conducted interviews with parents. 3-6 teachers have begun conducting student led conferences and these will continue over the next couple of weeks. Parents of our students in Banksia will be involved in review meetings as normal. I would like to thank teachers for the time and effort that they put into these processes and thank parents and carers for their participation, support and feedback.
- Thank you to everyone who joined us last Friday to celebrate Education Week and our 60th Anniversary. It was a wonderful day, recognising and celebrating our great school and public education. Thank you to all staff, parents and students who helped to make the day such a success.
- Congratulations to our Banksia staff who were recognised at a special awards ceremony at Keira High School last Friday afternoon. Ms Kilah, Mrs Figgins, Ms Rose, Ms McVicar, Mrs Robinson and Mrs Sullivan were awarded for their unwavering determination and dedication to providing high quality, personalised learning for students with complex support needs in a caring, safe and aspirational environment.
- Once again, our Junior and Senior Choirs did an absolutely outstanding job when they performed at the Choral Festival last Wednesday evening. Our students and talented teacher conductors certainly did shine on stage. It was an absolute pleasure to see the joy and pride on the faces of our students, staff and parents. Well done to everyone involved.
- Figtree Public School celebrated 'National Tree Day' on Friday, July 29th. A team from Bunnings in Wollongong came to our school to help students create our very own, 'Boomerang Edible Garden'. We have had two murals hand painted by a local artist, Zachary Bennet, who bases his work on his own traditional Indigenous heritage and creates amazing Indigenous Australian dot-art. A big thank you to our hard working Garden Club and the teachers who have been involved. A special mention must go to Miss Rose for her leadership of this initiative.
- Our District Athletics Team represented our school over two days at the District Carnival (11 and 12 August). All students did incredibly well and should be commended for their participation, effort and sportsmanship. Our team were placed 1st overall which is an absolutely outstanding achievement! Thank you to Mr Wheeler, Mr Lloyd, Mr Cook, Miss Monteleone and our parents for accompanying and supporting our team. A special thanks must go to Mr Wheeler for dedicating so much of his own time to training and coaching our students.
- We have had two study groups from China visit our school. These students spent time in Stage 3 classrooms. Our students enjoyed learning about the Chinese culture and shared parts of our culture with the students from China.
- Reports indicate that the Figtree PS Trivia Night was a great success! Thank you once again to our dedicated and hard working parents for their outstanding organisation of yet another successful fundraising event.

Coming up:

- I am offering all Year 6 students the opportunity to apply to be 'Principal for a Day' on Friday 2nd September. The successful applicant will be undertaking the responsibilities of the Principal for the whole day.
- PSSA will begin for Stage 3 students this Friday (19 August).
- Stage 2 will be attending an excursion at the Science Centre on Friday 26 August.
- Years 2, 4 and 6 will be involved in safety talks with Royal Lifesaving NSW on 31 August.
- Figtree CoS Science Fair will also be held on 31 August for some students who are selected to represent our school.
- SASS Recognition Week will be held from 29 Aug- 2 September. This is a great opportunity to thank our Support and Administration Staff for their outstanding dedication and work.
- We will be celebrating Book Week in Week 8. Monday 5 September will involve a dress up day and whole school assembly. There will also be a performance on Wednesday 7 September.
- Stage 3 will be attending camp at Berry Sport and Rec from 19-21 September.

General:

- Mrs Calderaro began her maternity leave this week. Mrs Melodie Elliott was successful in gaining a temporary position, teaching 1/2C for the remainder of the year. We wish Mrs Calderaro all the best for the safe arrival of her baby boy

Melissa Harding
Principal

**FIGTREE PUBLIC SCHOOL - P & C
RECONCILIATION OF BANK ACCOUNT - July**



Balance as per Bank Statement on 31st July 2016			\$30,810.12
Add unrepresented Deposits			\$0.00
		<hr/>	
Less Unrepresented Cheques			
<u>Payee</u>	<u>Number</u>	<u>Amount</u>	\$777.39
Erin Arsovski	957	\$50.00	
Jimmy Skarvelis	958	\$50.00	
R Lee	960	\$85.30	
D Ciugureanu	963	\$29.00	
Moon&Back	965	\$514.90	
A Hubert	966	\$48.19	
		<hr/>	
		\$777.39	
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Balance as represented in Cashbook as at 31st July 2016			\$30,032.73



P&C Account

06 2644 1012 5657

 Balance
+ \$34,983.99

 Available
+ \$34,663.99

Date	Transaction details	Amount	Total
28 Jul 2016	Chq 000964 presented	- \$4,314.50	+ \$30,810.12
26 Jul 2016	Chq 000962 presented Sutherland	- \$276.20	+ \$35,124.62
22 Jul 2016	Cash Dep Branch Figtree	+ \$390.55	+ \$35,400.82
22 Jul 2016	CASH DEPOSIT CBA ATM FIGTREE A NSW 264401 AUS	+ \$1,200.00	+ \$35,010.27
05 Jul 2016	Direct Credit 064035 School Banking a Sch CommisSCH23964	+ \$129.94	+ \$33,810.27
01 Jul 2016	Credit Interest	+ \$11.52	+ \$33,680.33

There are no more transactions to display.

Y-T-D Profit and Loss Statement

Opening Balance of Cashbook - 01/01/16 **\$38,088.07**

	<u>Income</u>	<u>Expenditure</u>	<u>Profit/Loss</u>
Profit transferred from Canteen 2015	\$6,000.00		\$6,000.00
P & C Member Contribution	\$5.50		\$5.50
Uniform Shop	\$19,794.50	\$18,331.85	\$1,462.65
Bank Interest	\$121.04		\$121.04
Wishlist School Distribution			-\$21,969.30
- Stage One		\$4,331.56	
- Stage Two		\$4,702.27	
- Stage Three		\$5,280.00	
- Banksia		\$0.00	
- Gardening		\$285.47	
- Science		\$7,370.00	
P & C Federation Fee		\$0.00	\$0.00
School Banking Commission	\$421.82		\$421.82
Lunch Wallets	\$119.00		\$119.00
Easter Hat Parade	\$3,648.35	\$548.88	\$3,099.47
PBS Rewards		\$1,657.50	-\$1,657.50
PFS Refunded Furniture Money	\$1,440.00		\$1,440.00
BBQ Seal (Repairs)		\$6.95	-\$6.95
Mothers Day Stall	\$2,212.25	\$752.95	\$1,459.30
Soccerman - Cross Country Day		\$600.00	-\$600.00
P&C Forum Night	\$240.00	\$149.18	\$90.82
Dory Movie Night	\$3,207.05	\$2,025.00	\$1,182.05
Berkeley Pies Fundraisers	\$5,025.00	\$3,699.50	\$1,325.50
Erin Arsovski (State Swimming)		\$50.00	-\$50.00
Jimmy Skarvelis (State Cross Country)		\$50.00	-\$50.00
Fathers Day Stall		\$824.10	-\$824.10
Trivia Night	\$390.55		\$390.55
FPS 60th Anniversary	\$0.00	\$15.19	-\$15.19
Family Fun Night			\$0.00
Family Pass To Dinosaur Mueseum			\$0.00
Total	\$42,625.06	\$50,680.40	-\$8,055.34

Closing Balance of Cashbook - 31/07/16

\$30,032.73

Current Liabilities

<i>Unpresented cheques</i>	\$777.39
<i>Cheques written in August 2016</i>	537.86

Total \$1,315.25

Promised Funds

Year 6 (year book & Cake) 2016	\$1,100.00
PBS 2016	\$1,560.50
Year 5/6 bus to camp 2016	\$2,520.00
<i>(based on 28 per class 3 classes @ \$30 per head</i>	
<i>Wishlist- Stage 1</i>	\$668.44
<i>Wishlist- Stage 2</i>	\$297.73
<i>Wishlist- Stage 3</i>	\$0.00
<i>Wishlist - Banksia</i>	\$2,850.00
<i>Wishlist - Science</i>	\$630.00
<i>Wishlist - Garden</i>	\$1,199.24
<i>Water Bottle Filling Stations</i>	\$1,000.00

\$13,141.16

Bank Balance

<i>End of July 2016</i>	<u>\$30,810.12</u>
<i>Add banking for August 2016</i>	\$5,128.90
<i>Less Current Liabilities</i>	<u>\$13,141.16</u>
Total funds available	<u><u>\$22,797.86</u></u>