



FIGTREE PUBLIC SCHOOL
PARENTS & CITIZENS ASSOCIATION MEETING MINUTES
Tuesday 15th November 2016, Staff Room, Figtree Public School

Arthur Castrissios opened the meeting at 7.40pm.

Present: Arthur Castrissios, Nicole Castrissios, Amanda Hubert, Alicia Williams, Nat Weaver, Mel Harding

Apologies: Eva Thompson, Sheree Springhetti

Acceptance of the Previous Minutes – 18.10.2016

It was moved by Alicia Williams and seconded by Amanda Hubert that the minutes of the meeting held on 18.10.16 be accepted. Carried.

Business Arising from the Previous Minutes – 18.10.16

- NIL

Correspondence - In

- | | | |
|---------------------------|--------------------|-----------------------|
| • Fundraising information | | passed onto Auxiliary |
| • Federation of P&C | Email submit AIS | Tabled |
| • Disability Trust | October Newsletter | Tabled |

Correspondence – Out

- Federation of P&C Annual Information Statement

Business Arising From Correspondence

- NIL

Parents' Auxiliary Report

Amanda Hubert reported:

- Twilight carnival fun night. Thanks to parents and staff. Profit 12340.69. Up about \$2000 on last year
- Special Canteen Day for Halloween Thursday 27th October. Takings \$690. Well supported by children.
- Kinder orientation.
- Kinder Assembly and Grandparents Day – 4th November. Profit \$1065.
- End of Year Disco – 11th November – Freaky Friday Theme. Awesome night with some great costumes. Profit \$1207.75
- Year 6 canteen volunteers luncheon – Thursday 17th November. Up to 14 students.
- Canteen volunteers thank you ideas discussed. School to thank all parent and community volunteers (including canteen volunteers) with a morning tea.
- Auxiliary Christmas Lunch is on Sat 19th
- Last day of lunch order is Friday 9th December, Counter sales at recess Monday 12th.
- PBS Reward of Zooper Dooper. AW indicated that funds are available.

Principal's Report – Mel Harding

The Principal's detailed agenda item list attached. Main points were:

- Our Kindergarten Orientation Program has begun and will conclude on Thursday of this week. Feedback has been positive and we currently have 37 very excited children ready to start 'Big School'. Our Year 5 Buddies have done an outstanding job in looking after our newest students during these visits.
- The Camp Quality Primary School Education Program performed at our school on Monday afternoon. Our students seemed to thoroughly enjoy the educational performance that focused on cancer education, optimism and friendship.
- Election process to appoint our 2017 Student Presidents and Mentors. Elections will occur next Monday 21 November.
- Annual School Swimming and Water Safety Program will take place at Western Suburbs Pool in weeks 8 and 9. Thank you to Mrs Kynes for her organisation of this program.



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- Figtree Public School will be conducting its inaugural Celebration of School Excellence Assembly on Friday 16th December at the Figtree High School Auditorium, Gibsons Road, Figtree from 10:00am to 11:30am. There is a limit on how many people we are allowed to have in the high school auditorium. Therefore, seats will need to be limited to a quota per family. More information about this will be sent home shortly.
- The last day of the 2016 school year is Friday 16 December. School resumes for students in Years 1-6 on 30 January. Kindergarten will start on Thursday 2nd February.

Treasurer's Report – Alicia Williams

Balance as per Bank Statement on 31 October	\$43692.22
Un-presented deposits	<u>\$0.00</u>
	\$43692.22
Less un-presented cheques	<u>\$1022.77</u>
Balance as represented in cashbook as at 31 October	\$42669.45
Current liabilities are	<u>\$ 10174.93</u>
Funds available as at 31 October	<u>\$33,517.29</u>

Reimbursements: NIL

School Council Report – Arthur Castrissios

- NIL

General Business

The bottle refill taps have been installed. Thanks Aaron Wax for your help.

With no further discussion required Arthur Castrissios thanked everyone for their attendance and efforts through the year. The meeting was closed at 8.15pm.

The next meeting will be held on Tuesday 21st February 2017.

P&C Meeting 15th November 2016

Principal's Report

Since the last meeting:

- We had a lovely Grandparent's Day celebration on Friday 4th November. It was wonderful to see so many grandparents, parents and special friends. Thank you to those who attended and particularly those parents and family members who worked on the sausage sizzle.
- Our Kindergarten Orientation Program has begun and will conclude on Thursday of this week. Feedback has been positive and we currently have 37 very excited children ready to start 'Big School'. Our Year 5 Buddies have done an outstanding job in looking after our newest students during these visits.
- Thank you to members of our Parents' Auxiliary for their great organisation of our Freaky Friday Discos that were held last Friday. Thank you to all parents and teachers who assisted on the night.
- The Camp Quality Primary School Education Program performed at our school on Monday afternoon. Our students seemed to thoroughly enjoy the educational performance that focused on cancer education, optimism and friendship.

Coming up:

- It is nearly time to start the election process to appoint our 2017 Student Presidents and Mentors. Elections will occur next Monday 21 November. I am very impressed that we have had 26 students nominate themselves for these roles. The school community have some very tough decisions ahead of them on election day! Good luck to all of our candidates.
- The annual School Swimming and Water Safety Program will take place at Western Suburbs Pool in weeks 8 and 9. Thank you to Mrs Kynes for her organisation of this program.
- The Year 6 Farewell will be held on Wednesday 7th December and the Year 6 assembly on Monday 12 December. Thank you to the parents who organised Year 6 fundraising and the staff and parents who have been assisting with organisation of the year book and end of year events.
- Figtree Public School will be conducting its inaugural Celebration of School Excellence Assembly on Friday 16th December at the Figtree High School Auditorium, Gibsons Road, Figtree from 10:00am to 11:30am. There is a limit on how many people we are allowed to have in the high school auditorium. Therefore, seats will need to be limited to a quota per family. More information about this will be sent home shortly.
- The last day of the 2016 school year is Friday 16 December. School resumes for students in Years 1-6 on 30 January. Kindergarten will start on Thursday 2nd February.

General:

- It is time to begin planning for 2017 class structures and staffing etc. If families are moving out of the area and children will not be attending Figtree PS in 2017, it would be great for me to know as soon as possible. Also, if you plan on going on holidays over the Christmas break and know that you won't be back in time for the start of the school year, please also let us know. It is important that we have this information in writing so that we can plan accurately and move into classes as soon as possible in 2017.
- Teachers have been working very hard on Semester 2 reports. These will go home on Thursday 8 December.

Melissa Harding
Principal

**FIGTREE PUBLIC SCHOOL - P & C
RECONCILLIATION OF BANK ACCOUNT - October**



Balance as per Bank Statement on 31st October 2016 \$43,692.22

Add unrepresented Deposits \$0.00

\$0.00

Less Unrepresented Cheques

<u>Payee</u>	<u>Number</u>	<u>Amount</u>	<u>\$1,022.77</u>
Jimmy Skarvelis	958	\$50.00	
R Lee	960	\$85.30	
Wollongong Party Hire	992	\$250.00	
A Williams	997	\$18.99	
Packaging Direct	998	\$49.00	
J&L Borgo	999	\$569.48	

\$1,022.77

Balance as represented in Cashbook as at 31st October 2016 \$42,669.45

CASH BOOK - Figtree Public School P & C

OCTOBER 2016

Date	Details	Income						Expenditure								
		Transfer from Canteen	P & C Member Cont.	Fundraisers	Uniform Shop	Bank Interest	Misc. Income	Total Income	Cheque No.	Fundraisers	Uniform Shop	Sports Cont.	Wishlist School Distrib.	P & C Federation Fee	Misc. Expenses	Total Expenses
05/10/16	School Banking Commission			98.55				98.55							0.00	0.00
08/10/16	Reimb A Hubert TCN Raffle Prizes							0.00	983	219.00					219.00	219.00
08/10/16	Reimb A Williams Drinks TCN							0.00	984	133.65					133.65	133.65
12/10/16	Reimb N Castrissios TCN							0.00	985	335.45					335.45	335.45
13/10/16	TCN Armbands			1725.00				1725.00							0.00	0.00
13/10/16	TCN Raffle			872.40				872.40							0.00	0.00
17/10/16	Sweet P - Uniforms							0.00	986	360.00					360.00	360.00
18/10/16	5th Cst Chicken Fillets - TCN							0.00	987	144.00					144.00	144.00
18/10/16	Sweet P - Uniforms							0.00	988	374.00					374.00	374.00
19/10/16	TCN Armbands			3825.00				3825.00							0.00	0.00
19/10/16	TCN Raffle			886.00				886.00							0.00	0.00
21/10/16	TCN Floats							0.00	989	3371.00					3371.00	3371.00
21/10/16	Reimb W Pang - Curry TCN							0.00	990	116.77					116.77	116.77
21/10/16	Wellington Party Hire - Photo Booth TCN							0.00	992	250.00					250.00	250.00
21/10/16	Fosters Carnival Amusements - TCN Armbands							0.00	993	4161.00					4161.00	4161.00
22/10/16	Kenwards Hire - Lights TCN							0.00	994	100.00					100.00	100.00
22/10/16	Takeings On Night TCN			12689.05				12689.05							0.00	0.00
23/10/16	Reimb N Castrissios TCN Chicken							0.00	995	94.50					94.50	94.50
23/10/16	Reimb N Castrissios TCN Corn Cobs							0.00	995	54.60					54.60	54.60
23/10/16	Reimb N Castrissios TCN BBQ							0.00	995	34.20					34.20	34.20
23/10/16	Reimb N Castrissios TCN Curry							0.00	995	6.75					6.75	6.75
23/10/16	Reimb A Smyth TCN BBQ							0.00	996	75.70					75.70	75.70
23/10/16	Reimb A Smyth TCN Fairy Floss							0.00	996	11.16					11.16	11.16
23/10/16	Reimb A Williams TCN Cake Stall							0.00	997	10.00					10.00	10.00
23/10/16	Reimb A Williams TCN General							0.00	997	8.99					8.99	8.99
23/10/16	Packaging Direct TCN Hairspray			935.00				935.00	998	49.00					49.00	49.00
28/10/16	Takeings Extra TCN							0.00							0.00	0.00
28/10/16	Uniform Takeings			775.00				775.00							0.00	0.00
30/10/16	J&L Borgo - TCN Ice Creams							0.00	999	569.48					569.48	569.48
								0.00							0.00	0.00
								0.00							0.00	0.00
	Total for October	\$0.00	\$0.00	\$21,031.00	\$775.00	\$0.00	\$0.00	\$21,806.00		\$10,479.25	\$0.00	\$0.00	\$0.00	\$0.00	\$10,479.25	\$10,479.25
	Total Y-T-D	\$6,000.00	\$5.50	\$44,693.32	\$23,586.50	\$128.61	\$106.65	\$74,520.58		\$19,362.72	\$23,803.05	\$817.50	\$24,888.34	\$425.00	\$642.59	\$69,939.20

Opening Balance for October \$31,342.70
 Add Income in October \$21,806.00
 Less Expenses for October \$53,146.70
 Closing Balance for October \$10,479.25



P&C Account

06 2644 1012 5657

Balance

+ \$43,393.22

Available

+ \$43,393.22

Date	Transaction details	Amount	Total
31 Oct 2016	Chq 000995 presented	- \$190.05	+ \$43,692.22
28 Oct 2016	Chq 000996 presented	- \$86.86	+ \$43,882.27
28 Oct 2016	CASH DEPOSIT CBA ATM SL S'HARBOUR A NSW 267901 AUS	+ \$2.00	+ \$43,969.13
28 Oct 2016	CASH DEPOSIT CBA ATM SL S'HARBOUR A NSW 267901 AUS	+ \$933.00	+ \$43,967.13
28 Oct 2016	Cash Dep Branch Figtree	+ \$480.00	+ \$43,034.13
28 Oct 2016	Cash Dep Branch Figtree	+ \$295.00	+ \$42,554.13
27 Oct 2016	Chq 000993 presented	- \$4,161.00	+ \$42,259.13
26 Oct 2016	Chq 000986 presented	- \$360.00	+ \$46,420.13
26 Oct 2016	Chq 000990 presented	- \$116.77	+ \$46,780.13
26 Oct 2016	Chq 000988 presented	- \$374.00	+ \$46,896.90
25 Oct 2016	Chq 000994 presented Figtree	- \$100.00	+ \$47,270.90
22 Oct 2016	Cash Dep Branch Shellharbour	+ \$402.90	+ \$47,370.90
22 Oct 2016	Cash Dep Branch Shellharbour	+ \$916.15	+ \$46,968.00
22 Oct 2016	CASH DEPOSIT CBA ATM SL S'HARBOUR A NSW 267901 AUS	+ \$3,610.00	+ \$46,051.85
22 Oct 2016	CASH DEPOSIT CBA ATM SL S'HARBOUR A NSW 267901 AUS	+ \$4,300.00	+ \$42,441.85
22 Oct 2016	CASH DEPOSIT CBA ATM SL S'HARBOUR A NSW 267901 AUS	+ \$2,395.00	+ \$38,141.85
22 Oct 2016	CASH DEPOSIT CBA ATM SL S'HARBOUR A NSW 267901 AUS	+ \$1,065.00	+ \$35,746.85
21 Oct 2016	Chq 000987 presented	- \$144.00	+ \$34,681.85

Scroll to top

Displaying transactions 1 to 28 transactions found

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Help & Support

21 Oct 2016	Chq 000977 presented Granville	- \$425.00	+ \$34,825.85
21 Oct 2016	Cashed Chq No. 000989 Figtree	- \$3,371.00	+ \$35,250.85
19 Oct 2016	Cash Dep Branch Figtree	+ \$201.00	+ \$38,621.85
19 Oct 2016	Cash & Chq Dep Branch Figtree	+ \$4,510.00	+ \$38,420.85
18 Oct 2016	Chq 000963 presented	- \$29.00	+ \$33,910.85
17 Oct 2016	Chq 000985 presented	- \$335.45	+ \$33,939.85
13 Oct 2016	Cash Dep Branch Figtree	+ \$112.40	+ \$34,275.30
13 Oct 2016	Cash & Chq Dep Branch Figtree	+ \$2,485.00	+ \$34,162.90
10 Oct 2016	Chq 000984 presented	- \$133.65	+ \$31,677.90
10 Oct 2016	Chq 000983 presented	- \$219.00	+ \$31,811.55
05 Oct 2016	Direct Credit 064035 School Banking a Sch CommisSCH23964	+ \$98.55	+ \$32,030.55

There are no more transactions to display.

Y-T-D Profit and Loss Statement

Opening Balance of Cashbook - 01/01/16

\$38,088.07

	<u>Income</u>	<u>Expenditure</u>	<u>Profit/Loss</u>
Profit transferred from Canteen 2015	\$6,000.00		\$6,000.00
P & C Member Contribution	\$5.50		\$5.50
Uniform Shop	\$23,586.50	\$24,537.05	-\$950.55
Bank Interest	\$128.61		\$128.61
Wishlist School Distribution			-\$24,888.34
- Stage One		\$4,988.56	
- Stage Two		\$4,810.45	
- Stage Three		\$5,280.00	
- Banksia		\$2,127.27	
- Gardening		\$312.06	
- Science		\$7,370.00	
P & C Federation Fee		\$425.00	-\$425.00
School Banking Commission	\$520.37		\$520.37
Lunch Wallets	\$212.50		\$212.50
Easter Hat Parade	\$3,648.35	\$548.88	\$3,099.47
PBS Rewards		\$1,657.50	-\$1,657.50
PFS Refunded Furniture Money	\$1,440.00		\$1,440.00
BBQ Seal (Repairs)		\$6.95	-\$6.95
Mothers Day Stall	\$2,212.25	\$752.95	\$1,459.30
Soccerman - Cross Country Day		\$600.00	-\$600.00
P&C Forum Night	\$240.00	\$149.18	\$90.82
Dory Movie Night	\$3,207.05	\$2,025.00	\$1,182.05
Berkeley Pies Fundraisers	\$5,025.00	\$3,699.50	\$1,325.50
Erin Arsovski (State Swimming)		\$50.00	-\$50.00
Jimmy Skarvelis (State Cross Country)		\$50.00	-\$50.00
Fathers Day Stall	\$2,073.55	\$824.10	\$1,249.45
Trivia Night	\$3,873.40	\$170.50	\$3,702.90
FPS 60th Anniversary	\$1,149.05	\$186.04	\$963.01
Family Fun Night	\$22,628.45	\$10,287.76	\$12,340.69
Family Pass To Dinosaur Mueseum	\$10.00		\$10.00
10 x Tables		\$505.45	-\$505.45
Disability Trust Annual Membership		\$15.00	-\$15.00
Total	\$75,960.58	\$71,379.20	\$4,581.38

Closing Balance of Cashbook - 31/10/16

\$42,669.45

Current Liabilities

Unpresented cheques	\$1,022.77
Cheques written in November 2016	0

Total \$1,022.77

Promised Funds

Year 6 (year book & Cake) 2016	\$1,700.00
PBS 2016	\$1,560.50
Year 5/6 bus to camp 2016	\$0.00
<i>(based on 28 per class 3 classes @ \$30 per head (Agreed To Give extra \$600 to Year 6 Book for 2016 (While The Rest Is To Go Back Into General Funds)</i>	
Wishlist- Stage 1	\$11.44
Wishlist- Stage 2	\$189.55
Wishlist- Stage 3	\$0.00
Wishlist - Banksia	\$2,872.73
Wishlist - Science	\$630.00
Wishlist - Garden	\$1,187.94
Water Bottle Filling Stations	\$1,000.00

\$10,174.93

Bank Balance

End of October 2016	<u>\$43,692.22</u>
Add banking for November 2016	\$0.00
Less Current Liabilities	\$10,174.93
Total funds available	<u><u>\$33,517.29</u></u>